



Policy Title
Emeritus Faculty Policy

Policy Number
1-022

Responsible Unit: Office of Academic Affairs	Effective Date: March 22, 2018
Responsible Official: Vice Chancellor for Academic Affairs	Last Reviewed Date: June 4, 2021
Policy Classification: Academic Affairs	Last Revised Date: June 4, 2021
	Origination Date: March 22, 2018

I. Policy Purpose

The purpose of this policy is to establish a policy for the award of Emeritus status to a retired (Southern University Law Center (SULC) faculty member. Emeritus status is an honor not to be granted to every faculty member who retires, but that may be granted to any retired faculty member as defined in Section 1(A)(2) of the SULC Governance Document.

II. Policy Scope

This policy applies to faculty.

III. Policy Compliance

This policy will affect a faculty member's ability to have the privileges of emeritus status.

IV. Policy Definitions

Not applicable.

V. Policy Development and Implementation Procedure

The policy was created by the SULC faculty in an effort to establish academic performance expectations and indicate the consequences for failure to adhere to those expectations. The Vice Chancellor for Academic Affairs will be charged with implementing and enforcing this policy.

VI. Policy and Applicable Procedures

Eligibility: To be eligible for Emeritus status, the faculty member must have completed a minimum of ten years of teaching as a full-time member of SULC's faculty prior to retirement and must have contributed substantially to SULC in three categories: 1. Teaching, 2. Research and Scholarship, and 3. Service to SULC and the wider community.

A retired faculty member who wants to be accorded Emeritus status must prepare a formal request of not more than six pages listing highlights of his or her teaching accomplishments in all three categories. The faculty member must submit the request to the Chancellor of the law school, who then will forward it to the Chair of the Faculty Appointment, Promotion, and Tenure Committee (FARPT).

Within one month of submission of the formal request, the law school faculty must vote (by secret ballot) on a recommendation for approval based on a finding that the retired faculty member established eligibility for Emeritus status based on major and sustained contributions in at least two out of three of the areas of evaluation during employment as a full-time faculty member. The Chair of the FARPT committee will then report the result of that vote to the Chancellor. If the recommendation is not approved, the professor will be notified by letter from the Chancellor, including signatures of both the Chancellor and the Chair of the FARPT Committee. If, on the other hand, the FARPT Committee issues a favorable response and the Chancellor approves, then the Chancellor will issue a letter of recommendation to the President of the Southern University System along with accompanying support. If the President approves of the request, the nomination will then be presented to the Southern University Board of Supervisors for action.

Alternative: The Chancellor may nominate, on his own volition, a retired Chancellor or Vice Chancellor for Emeritus status.

Emeritus faculty shall have the following privileges:

- An SULC email address (though SULC reserves the right to periodically assess usage and withdraw privileges with reasonable notice);
- An SULC identification card, upon request;
- SULC library privileges and access to online library links;
- The right to publicly identify themselves as having Emeritus status,
- A listing in the SULC catalogue and on the SULC website,
- The right to participate in academic processions.

Limitations.

- The title is a courtesy and does not include pay;
- Emeritus faculty may NOT maintain that status if they assume a professorship at another law school;
- Emeritus faculty may not serve on any policy-making committees at the Law School;
- Emeritus faculty may not vote at faculty meetings.

VII. Policy History and Review

This policy was created and initially became effective March 22, 2018 prior to the implementation of the uniform policy format which was implemented in 2019. The publication in 2021 did not change the substance. The policy is subject to a five-year policy review cycle and shall be reviewed by the Vice Chancellor for Academic Affairs and any changes will be submitted to the faculty for consideration.

VIII. Publication of Policy

This policy is published on the Southern University Law Center website at <https://www.sulc.edu/page/sulc-policies>.

IX. Policy Approval

This policy was approved by the faculty on June 4, 2021.



John K. Pierre
Chancellor, Southern University Law Center

June 4, 2021
Date